

## **YOUTH COLLABORATION GROUP PRIVACY NOTICE**

### **What does this policy cover?**

This policy describes how the British Horseracing Authority Limited (also referred to as "the BHA", "we" or "us") will make use of your data when you apply to be a member of the Youth Collaboration Group. The BHA manages the application process and delivery of the Youth Collaboration Group.

We are committed to protecting your privacy and have developed this Privacy Notice so that you feel confident about the privacy and security of your personal information. It explains the following:

- What information we collect about you.
- How we will use your information.
- How long your information may be held on our systems.
- Your choices regarding the personal information you provide to us.

### **What information do we collect from you?**

We collect and process personal data about you when you submit an application form to apply to be a member of the Youth Collaboration Group. This includes all information you provide to us in your application form, specifically:

- your name;
- your age/date of birth;
- your contact details such as your email address and mobile phone number;
- your geographical location;
- your current education; and
- contact details relating to your parent/guardian (if you are under 18 years old).

We may also collect additional information about you if you contact us by phone, email, text or in person through a member of our team.

We do not collect any information from third parties in respect of the Youth Collaboration Group.

### **How do we use this information, and what is the legal basis for this use?**

We process your personal data in order to pursue our legitimate interests in processing your application and delivering the Youth Collaboration Group.

### **Advice for parents or guardians**

The privacy and security of young people interested in the Youth Collaboration Group and their personal data is very important to us. We ask everyone under 18 years to confirm that they have

spoken to a parent or guardian about their interest in joining the Youth Collaboration Group and obtained their permission before applying to us.

### **Who will we share this data with, where and when?**

We may share certain personal data with other members of the Youth Collaboration Group to conduct the Group (for example, your phone number may be shared with other members of the Youth Collaboration Group if you choose to become a member of the Youth Collaboration Group WhatsApp group).

Your personal data will be processed by the BHA's third party service providers, such as our website providers and the provider of the internal system our careers team use.

Your personal data may be shared with government authorities and/or law enforcement officials if there is a legal requirement to do so.

### **What rights do I have?**

You have a right to ask us to:

- provide you with further details about how we process your personal data;
- provide you with a copy of your personal data;
- correct, delete or restrict how we process your personal data;
- transfer your personal data to a third party in a structured, machine-readable format;
- object to the processing of your personal data, in certain circumstances; and
- where processing is based on your consent, stop that particular processing by withdrawing your consent at any time.

The above rights may be limited, for example if fulfilling your request would reveal personal data about another person, or if you ask us to delete information which we are required by law to keep or have compelling legitimate interests in keeping.

### **Contacting us**

If you have any questions relating to the use of your personal data or want to exercise any of the rights mentioned above, please contact us by email at [dataprotection@britishhorseracing.com](mailto:dataprotection@britishhorseracing.com).

If you have any concerns about how we handle your personal data, we would like the opportunity to help resolve these. If you have unresolved concerns relating to our use of your personal data, you have the right to complain to the [Information Commissioner's Office](#).

If you are under 18 and would like more information about how we handle your personal information, please ask your parent or guardian to contact us on your behalf.

### **How long will you retain my data?**

We will retain your personal data for as long as you are a member of the Youth Collaboration Group and for a period of 18 months following the end of your involvement unless you request that we delete your data before the end of this period.

### **Changes to this privacy policy**

Any changes we make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.